



## **Section Director of Referee Assessment**

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### **Purpose**

The AYSO volunteer position of section director of referee assessment is intended to develop, maintain, and administer the certification components of the AYSO Referee Program within the section for assessor training and certification, program implementation and delivery, and national referee certification.

### **Specific Duties and Responsibilities**

The section director of referee assessment is expected to:

1. Support the AYSO National Referee Program in both specifics and spirit;
2. Administer the AYSO National Referee Advisor and Assessment Programs within the section;
3. Verify certification requests for national referees.
4. Develop a staff of advisors and assessors strategically distributed throughout the section and available to assist with upgrade requests;
5. Disseminate information to the area directors of referee assessment within the section;
6. Verify the accuracy of applications for promotion to national referee assessor;
7. Coordinate the assignment of referees at section playoffs and special events; and
8. Represent section referee assessment by providing input to the National Referee Advisory Commission;

### **Qualifications and Desired Skills**

To be considered for the position of section director of referee assessment, the applicant must:

1. Successfully pass a screening, including a background check;

2. Annually submit a Volunteer Application Form and be approved as a volunteer in an AYSO region;
3. Be an Advanced referee or higher;
4. Be an AYSO advisor and assessor;
5. Be an AYSO referee instructor (or higher);
6. Have experience as an area director of referee assessment;
7. Demonstrate interest in promoting the benefits of participating in the AYSO National Referee Certification Program;
8. Be proficient in communication and recognizing interpersonal skills;
9. Demonstrate administrative ability in program planning, implementation, and management;
10. Have competency in testing and evaluation; and
11. Demonstrate an unswerving commitment to the AYSO philosophies.

**Supervision Protocols**

While performing as the section director of referee assessment, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the section referee administrator, and supervised indirectly by the section director; and
3. To maintain the recommended adult to child supervision ratio of 1:8 or less, that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

**Time Commitment**

The anticipated time commitment for a section director of referee assessment is a full year. The estimated hours to fulfill duties by month shall be filled in by the section referee administrator:

Jan:	hrs.	Feb:	hrs.	Mar:	hrs.	Apr:	hrs.	May:	hrs.	Jun:	hrs.
Jul:	hrs.	Aug:	hrs.	Sep:	hrs.	Oct:	hrs.	Nov:	hrs.	Dec:	hrs.

## **Orientation, Training, Certification, and Continued Education Provided**

To prepare a volunteer for the position of section director of referee assessment, AYSO will offer the following referee educational opportunities that section directors of referee assessment are expected to take advantage of and participate in, as appropriate.

1. Orientation by the section referee administrator;
2. Referee Assessor Update;
3. Annual Update for Referee Administrators, Instructors and Assessors;
4. Various referee track workshops at the annual Section Conferences; and
5. AYSO National Assessor Training.

## **Activity Locations**

While performing the duties of section director of referee assessment, the volunteer is limited to the following locations, unless expressly authorized in writing by the section director to hold activities in another location.

1. Section staff meeting;
2. The annual Section Conferences;
3. Assigned field locations;
4. Assigned classroom locations; and
5. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.