



# **Area/Section Worker**

### Purpose

The AYSO volunteer position of Area/Section Worker is intended to report to the Area/Section Coordindator and help with Area/Section matters as needed.

#### **Specific Duties and Responsibilities**

The Area/Section Worker expected to:

- 1. Assist the area/section coordinator in organizing and scheduling area and/or Section Conferences and clinics; and
- 2. Assist in organizing tournament rules, spring soccer coordination, etc.

#### **Qualifications and Desired Skills**

To be considered for the position of Area/Section Worker, the applicant must:

- 1. Annually submit an AYSO Volunteer Application form;
- 2. Pass the AYSO screening and background check;
- 3. Be annually approved and duly appointed as an Area/Section Worker by the Region;
- 4. Be dependable, detailed oriented;
- 5. Be organized and work well with others.

#### **Supervision Protocols**

While performing as the Area/Section Worker, the volunteer is:

- 1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
- 2. Under the overall authority of and directly supervised by Area/Section Coordinator; and
- 3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

#### **Time Commitment**

Time commitment will vary depending on Area/Section size and length of playing season(s). For the typical AYSO Area, the Area/Section Worker will devote about 8-10 hours per week during the season.

## **Orientation, Training, Certification, and Continued Education Provided**

To fully prepare for the position, the Area/Section Worker is expected to participate in the following training, certification and continuing educational opportunities:

- 1. Orientation by the Area Director  $-1\frac{1}{2}$  hours.
- 2. AYSO's Safe Haven 2 hours.
- 3. Appropriate Management workshops.

#### **Activity Locations**

While performing the duties of Barbecue Coordinator, the volunteer is limited to the following locations, unless expressly authorized in writing by the Regional Commissioner to hold or participate in activities in another location.

- 1. Regularly scheduled and duly approved inside or outside AYSO activities; and
- 2. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.